



NIOBRARA COUNTY HIGH SCHOOL
STUDENT HANDBOOK
2018-2019 SCHOOL YEAR

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Niobrara County High School,

We are going to have an amazing school year! I am very excited to be a part of your education as you prepare for a dynamic future in an incredibly exciting world. As students at Niobrara County High School, I want you to think about the “**Four Pillars**” that will make our time together more productive, and will provide for a rich school culture that will enable all to be successful.

The first pillar is **Academic Excellence**: You will receive a first class education that will enable you to succeed in whatever career path that you choose, but it will not be easy! Be prepared to work hard!

The second pillar is **Athletic Excellence**: Athletes are expected to behave and act in such a manner that you will bring pride to the great community of Lusk. The athletic teams will be competitive and uphold the rich tradition that has existed for years.

The third pillar is **Activity Excellence**: The non-athletic activities are just as important as athletics, and the high expectations for being successful and maintain a great activity tradition is expected.

The fourth pillar is **Acceptance**: No one person is more important than any other and everyone counts at Niobrara County High School. We need to find strength in the diverse talents of every individual, and treat each other with dignity and respect.

In closing, I want to thank you for the opportunity to be a part of your education. You are the future of NCHS, Lusk, Wyoming and the USA, and I am convinced that you will be provided with the skills to be successful and to make our community, state, and country truly outstanding! Failure is Not an Option!

Go Tigers! Mr. Garhart

The Five Keys to Success

- #1. Show up on time
- #2. Actively Participate
- #3. Do Quality Work
- #4. Be easy to get along with
- #5. Try like crazy!

Notice of Nondiscrimination

Niobrara County School District #1 does not discriminate on the basis of race, color, national origin, sex, age or handicap in admission to, or treatment of employment in its education programs or activities.

Inquiries concerning Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 may be referred to the Director of Special Services, 2810 House Avenue, 771-2135. Inquiries concerning Title IX, Education Amendments of 1972, may be referred to the Coordinator of Federal Programs, 2810 House Avenue, 771-2214. Inquiries related to civil rights concerns may also be addressed to the Office for Civil Rights, U.S. Department of Education, 1961 Stout Street, Denver, Colorado, 80294

At Niobrara County High School we expect our students to:

- ⇒ Take responsibility for the way that you dress, act, talk, and look. You represent NCHS in all that you do and say.
- ⇒ Be positive. Strive to see the good in others and turn obstacles into opportunities. NCHS is a great place – help maintain this environment.
- ⇒ Attend school regularly. Be on time; stay on task, and complete work on time.
- ⇒ Expect to learn each day. Challenge yourself, work hard, ask questions and allow yourself to expand your capabilities by exposure to a variety of classes.
- ⇒ Be self-motivated, set your goals high and pursue them.
- ⇒ Be a good citizen. Treat others as you would like to be treated. Take care of the school and its many fine resources. Show respect to others and our school.
- ⇒ Take pride and ownership in the school and the community.
- ⇒ Expect to be successful!

**Niobrara County High School 2018-2019
Class Schedule**

(Monday-Thursday) Bell Schedule

Time	Class
8:00-8:50	<i>Period 1</i>
	<i>Passing</i>
8:55-9:45	<i>Period 2</i>
	<i>Passing</i>
9:50-10:40	<i>Period 3</i>
	<i>Passing</i>
10:45-11:35	<i>Period 4</i>
	<i>Passing</i>
11:40-12:05	<i>Tiger Time Reading</i>
12:05-12:45	<i>Lunch</i>
12:45-1:35	<i>Period 5</i>
	<i>Passing</i>
1:40-2:30	<i>Period 6</i>
	<i>Passing</i>
2:35-3:25	<i>Period 7</i>

(Friday) Bell Schedule

Time	Class
8:00-8:39	<i>Period 1</i>
	<i>Passing</i>
8:43-9:22	<i>Period 2</i>
	<i>Passing</i>
9:26-10:05	<i>Period 3</i>
	<i>Passing</i>
10:09-10:48	<i>Period 4</i>
	<i>Passing</i>
10:52-11:31	<i>Period 5</i>
11:31- 12:08	<i>Lunch</i>
12:08-12:47	<i>Period 6</i>
	<i>Passing</i>
12:51-1:30	<i>Period 7</i>

Graduation Requirements

Below is a breakdown of courses and credits needed to graduate from Niobrara County High School. The basic requirements listed below are the responsibility of every student regardless of the student's course of study. Proper registration, fulfilling all requirements for graduation, and passing courses are the direct responsibility of each student.

<u>CLASSES</u>	<u>CREDITS</u>	<u>REQUIRED COURSES</u>
Study Skills/Computers		1
English	4	English 9 and 10
Mathematics	3	
Science	3	Biology
Social Studies	3	American Government
Physical Education	.5	P.E. 9
Health	.5	Healthy Living

Effective for graduating class of 2021

***15 required credits

***11 additional credits of elective courses

***Students must have 26 total credits to graduate

***All students must be enrolled in (7) classes each year they attend school

Adopted: 05/10/71 Revised: 05/12/86, 08/10/92, 05/23/94, 05/02/97 Reviewed:
01/28/02, 02/26/07 Revised:03/24/14 Reviewed:01/28/02 Revised:02/26/07,
03/24/14 Reviewed:5/23/2016 Reviewed 4/24/2017 Revised:5/23/2016 Revised:
4/24/2017

Hathaway Scholarship

Please talk to the high school counselor for all of the information on the Hathaway Scholarship opportunities.

GRADING SYSTEM

A= 100 - 90

S - SATISFACTORY

B= 89 - 80

U - UNSATISFACTORY

C= 79 - 70

I - INCOMPLETE

NO CREDIT = 69 - 0

In some cases, grades of S (satisfactory) or U (unsatisfactory) will be used. An incomplete is given only in those cases where emergency, illness, or by pre-arrangement, the student has not been able to complete his/her assignments. An "I" becomes an "F" two weeks or 10 school days from the date it is issued. Make up work is the responsibility of the student.

ACADEMIC HONORS

Academic excellence is recognized in a variety of ways:

1. National Honor Society recognizes young people for scholarship, leadership, service, and citizenship.
2. At the end of each quarter and semester HONOR ROLLS are announced.
3. At the annual awards day ceremony held each spring various departments recognize outstanding students.
4. Students are rewarded for their placement in the Chadron State Academic Contest.
5. Academic letters will be awarded to students who maintain a 93 average over three consecutive semesters.

HONOR ROLLS

N.C.H.S. has two academic lists to honor those students who show superior prowess in their academic studies. The Principal's list is for those students taking at least 6 graded credit hours and have attained at least a 95% grade point average. The honor roll is for those students taking at least 6 graded credit hours and attaining between an 88% and a 94.999%.

ACADEMIC DISHONESTY

Any attempt to obtain credit for work done by another is totally unacceptable at NCHS. This includes cheating on tests, copying work of others, copying word-for-word from internet, books, magazines, or encyclopedias (plagiarism), using someone else's term paper, and other similar activities.

When a student participates in a form of academic dishonesty:

1. A zero will be assigned as a grade.
2. No extra credit work will be given to raise the grade.
3. Parents will be notified.
4. Principal's office will be notified
5. A second offense will result in no credit for the course.

ACTIVITIES

An activity is any school sponsored event (on or off campus) (home or away), whether the participation is active or as a spectator; hence, ball games, concerts, dances, etc., are considered activities.

ELIGIBILITY

1. In order for a student to be eligible to participate in extra-curricular activities, he/she must have passed in at least 5 subjects the previous semester. Academic eligibility shall be monitored on a weekly basis. Teachers will submit to the office a list of all students failing their classes by 12:00 noon on Monday of each week. A composite of those students failing at least one class shall be distributed to each teacher via E-mail before the Tuesday morning staff meeting. Any student who is failing two or more classes for the first time in a quarter will be placed on academic probation. Any student who is failing two or more classes more than once in a quarter will become academically ineligible to attend and/or participate in NCHS activity events for seven calendar days beginning on that Tuesday. The NCHS office will mail letters to the parents/guardians of those students on the probationary and ineligibility lists; however, it is the students' responsibility to be fully aware of their academic status at all times.

2. Students must be in school one-half day immediately prior to the extracurricular activity or event before they can participate in a contest, game, or event unless arrangements for an excused absence have been made in the office. Students are required to go to events with school-sponsored transportation unless special arrangements have been made in advance.

If an extracurricular activity or event is scheduled during school time, students must have been in school one-half day immediately prior to the scheduled time of the game, contest, or event, before they can participate, unless arrangements for an excused absence have been made with the principal.

In the case of personal illness, a student may not participate unless they have been in school one-half day immediately prior to a game, contest, or event. If students are ill and cannot be in school a major portion of a day, health considerations require they not be involved in activities that day. Saturday competition will be left up to the discretion of the principal, coach, and parent.

Sometimes activities (example-music concert, class play) and field trips are an extension of a class. If the instructor requires students to attend the activity or field trip, as part of a grade, then exceptions to the above will be made.

OTHER ACTIVITY INFORMATION

1. Students should not request special grants for permission to ride home with their parents on an out of town activity unless it is absolutely necessary. If this has to be done, a note must be written to the activity sponsor/coach by the parent. The student will be released only to the parent after the activity. Unless this procedure is followed, the sponsor/coach will not release students and the students will return to the school in the school's transportation.

2. The basic rules for each sport activity have been compiled by the directors or coaches of that activity. Those will include rules on dress, curfew and behavior.

For specific information regarding activities, see the Activities Policy Manual and Handbook.

ATTENDANCE

- ◆ Students are expected to be punctual and to attend school regularly. It is our belief at NCHS that through regular school attendance, students can best progress academically at a successful rate. Regular attendance and participation insure that students will have maximum exposure to class discussion, activities, and lab exercises.
- ◆ It is the student's responsibility to make up all assignments, projects, and tests he/she missed during his/her absence. All assignments assigned prior to the absence and due during the absence, are due on the date of return. Students will have two school days for each day absent to complete missing work. Missed work is due every second day following the absence until all work is completed, unless teacher has established a different policy. Failure to comply with the makeup work policy may result in a zero.
- ◆ Student absence will require a telephone call or written excuse, signed by a parent or legal guardian, within two school days of the absence.

Assignments are due upon the student's return to school. Work will receive a maximum of 70% if it is produced on request. Should the assigned work not be provided as requested, the student may receive a zero for that work.

NCHS will notify parents (by letter) that their students will be considered at risk due to attendance when a student's absence reaches six in any one class. (This is per semester.) Further absences will require a justification in the form of a medical excuse or parent/principal/teacher conference. Violation of the six class rule may result in loss of credit. (Participation in school sponsored activities are not shown as absences)

Students with unexcused absences will receive no grades for the class (s)/day(s) they missed. Any work missed must be completed in a satisfactory manner, but will receive no credit.

Students who are habitually truant will be dealt with on an individual basis by the principal.

TARDY

A tardy will result in after school detention.

CELL PHONES

Students are not allowed to use cell phones during class time.

1st offense - Phone to office - Student get phone after school

2nd offense - Phone to office - Call to parents - Student get phone after school

3rd offense - Phone to office - Call to parents - Parents must pick up phone from school

4th offense - Phone to office - Call to parents - Parents must pick up phone from office and Student gets one Saturday school and is placed on a behavior plan

Cell phone offenses are cumulative during the school year.

CHECKING OUT OF BUILDING

When a student leaves the campus of NCHS during the school day he/she must be given documented permission by the teacher and MUST sign out and back in at the high school office. A blue pass will be given to the student when he/she signs out. Anyone not signing out will be considered truant. Truancies will be enforced in the same manner as unexcused absences.

STUDENT BEHAVIOR

AT-RISK Behavior

Always report any at-risk behavior by a student or staff member to an adult in the building, who shall inform the building principal. At-risk behavior would include anything that could put a person academically, physically, emotionally or otherwise at-risk.

DUE PROCESS RIGHTS

The School District has the responsibility to afford students the rights that are theirs by virtue of guarantees offered under the federal and state constitutions and statutes. In connection with these rights, there are responsibilities that must be assumed by students.

Among these rights and responsibilities are the following:

- Civil rights-including the rights to equal educational opportunity and freedom from discrimination; the responsibility not to discriminate against others.
- The right to attend free public schools; the responsibility to attend school regularly and to observe school rules essential for permitting others to learn at school.
- The right to due process of law with respect to suspension, expulsion, and decisions which the student believes injure his rights.
- The right to free inquiry and expression; responsibility to observe reasonable rules regarding these rights.
- The right to privacy, which includes privacy in respect to the student's school records.

It is the School District's belief that as part of the educational process students should be made aware of their legal rights and of the legal authority of the School District to make, and delegate authority to its staff to make rules regarding the orderly operation of the schools.

Students have the right to know the standards of behavior that are expected of them and the consequences of misbehavior.

The rights and responsibilities of students, including standards of conduct, will be made available to students and their parents through handbooks distributed annually.

DISCIPLINE PROCEDURES

Self-discipline is the most effective kind and students are to assume responsibility for their behavior.

The Board requires that each and every pupil maintain a standard of conduct above reproach in school, on school property, and at any school-sponsored activity or event. Students will be expected to conduct themselves in such a way that the rights and privileges of others are not violated. They will be required to respect constituted authority, to conform to school rules and regulations, and to those provisions of law, which apply to the conduct of minors and adults.

Any of the following actions in school, on school property, including school vehicles, at any interscholastic event, or during the course of any field trip or other trip or activity sponsored by Niobrara County School District or its authorized agents will subject a student to a verbal warning, detention, Saturday school, suspension, expulsion, or other disciplinary measures:

- 1) Possession and/or use of tobacco or tobacco paraphernalia thereof.
- 2) Possessing, consuming, purchasing, or distributing any alcoholic beverage, illegal drug or narcotic or paraphernalia thereof.
- 3) Knowingly aiding, abetting, assisting, or concealing the possession, consumption, purchase, or distribution of any alcoholic beverage, illegal drug, or narcotic by any other pupil or pupils.
- 4) Willful destruction or defacing school property, arson, or stealing or attempting to steal school property.
- 5) Fighting or physically attacking any person.
- 6) Possession, use, or transfer of any firearms, knives, explosive, other dangerous object or weapon for illegal purposes.
- 7) Engaging in any practice commonly called "hazing" which is defined as verbally and/or physically torturing, tormenting, or abusing a person, or in any way maltreating a person with physical and/or verbal violence.
- 8) Forging or falsifying school documents.
- 9) Continued willful disobedience or open defiance of the authority of school personnel.
- 10) Using inappropriate language, (i.e., cussing, racial slurs).
- 11) Any behavior which in the judgment of the local board of trustees is clearly detrimental to the education, welfare, safety, or morals of other pupils.

All coaches, directors, and/or sponsors of all extra-curricular/co-curricular programs shall establish similar rules for student participants and shall have the right to establish other requirements consistent with the needs of their programs.

SEXUAL HARASSMENT

Any person who believes he/she has been the victim of sexual harassment by a student or an employee of the district, or any third person with knowledge or belief of conduct which may constitute sexual harassment shall immediately report the alleged acts to an appropriate district official as designated by this policy. The district encourages the reporting party or complainant to use the report form available from the principal of each building or available from the district office.

The district will respect the confidentiality of the complainant and the individual(s) against whom the complaint is filed as much as possible, consistent with the district's legal obligations and the necessity to investigate allegations of harassment and take disciplinary action when the conduct has occurred.

Any student of the district, who if found after appropriate investigation to have engaged in sexual harassment, shall be subject to all possible disciplinary provisions for students, including, but not limited to the following:

First Offense:

Five (5) to ten (10) days suspension or three (3) to seven (7) days Saturday School plus twenty (20) to thirty (30) school days suspension from all activities which must include two (2) activity events. Suspension from all activities shall include as a participant and/or spectator. The principal and/or guidance counselor shall prescribe an educational intervention for the student, which shall be started within ten (10) days. The allegations shall be turned over to the proper legal authorities.

Second Offense:

Immediate suspension from school and all activity events and charges will be taken to the Board of Trustees for expulsion procedures. The allegations shall be turned over to the proper authorities.

Hazing:

Hazing of students is prohibited as provided by state law. "An act prohibiting the "hazing" of students providing a penalty and authorizing the Superintendent of Schools to expel students who participate in "hazing".

- (a)** It shall be unlawful for any student of any school to engage in any of those practices commonly called "hazing" which is hereby defined as physically torturing, tormenting or abusing a student, or in any way maltreating a student with physical violence.
- (b)** Any person violating the provision of the act shall be guilty of a misdemeanor, and upon conviction thereof shall be fined not more than one hundred dollars (\$100.00).
- (c)** Any complaint of the violation of the provision of the act made by any student to a teacher or his/her school shall immediately be inquired into by such teacher; and the county or district superintendent of schools shall have the power to expel any student who may be proven to have been engaged in "harassing", tormenting, torturing or maltreating a fellow student, whether or not any action may have been taken before a Justice of the Peace for the same offense.

HARASSMENT, INTIMIDATION AND BULLYING

Harassment, intimidation or bullying of anyone at school is prohibited.

Harassment, intimidation or bullying means any intentional gesture or any intentional written, verbal or physical act that a reasonable person under the circumstances should know will have the effect of:

1. Harming a person physically or emotionally, damaging a person's property or placing a person in reasonable fear of personal harm or property damage;
2. Insulting or demeaning a person or group of people causing substantial disruption in, or substantial interference with, the orderly operation of school; or
3. Being sufficiently severe, persistent or pervasive that it creates an intimidating, threatening or abusive educational environment for a person or group of persons.

"Written" acts include, but are not limited to handwritten or typed communications, e-mails, text messages, blogs and other forms of electronic communications.

School as used in this policy includes a classroom or other location on school premises, a school bus or other school related vehicle, a school bus stop, an activity or event sponsored by a school, whether or not it is held on school premises, and any other program or function where the school is responsible for the child.

People shall conduct themselves according to the rules and policies of the school district, and shall conduct themselves in a respectful manner toward staff, students and other people.

Anyone who engages in bullying, harassment or intimidation shall be subject to disciplinary action up to and including suspension or expulsion.

Anyone who witnesses harassment, intimidation or bullying of another person shall report that conduct to a teacher, principal or other school staff member as soon as possible. The staff member who receives the complaint shall request that the person make a written report describing the conduct they witnessed, including but not limited to the date, time and location of the incident, and the names of the people involved, to the extent possible. If the complaining person chooses not to file a written report, the staff member shall ask the person to verbally describe the incident, including the information described above. The staff member shall then forward that information, including the written report, if any, to the building principal, who shall immediately investigate the complaint, or designate another staff member to investigate the complaint.

Anyone may anonymously report any harassment, intimidation or bullying. Anyone making or receiving an anonymous report shall provide or collect as much information as possible, including but not limited to a description of the conduct, the date, time and location of the incident and the names of the individuals involved. Disciplinary action shall not be taken against a person based solely on the basis of an anonymous report. Once a staff member receives a report of harassment, intimidation or bullying, the report shall be immediately given to the building principal, who shall initiate an investigation or designate another staff member to investigate the complaint.

During the investigation, the principal or his designee shall interview witnesses, including, but not limited to the alleged victim and the person(s) alleged to have engaged in the harassment, intimidation or bullying. The person conducting the investigation shall prepare a written report of the findings and conclusions of the investigation. If the person who conducts the investigation determines that a person or persons engaged in harassment, bullying or intimidation, the building principal shall take appropriate disciplinary action toward the person or persons.

Retaliation or reprisal against a student or other individual who makes a good faith report or complaint of harassment, intimidation or bullying is prohibited and shall not be tolerated. Anyone who engages in such retaliation or reprisal against an individual who makes a report of harassment, intimidation or bullying shall be subject to discipline, up to and including suspension or expulsion.

When a person reports that he or she has been harassed, bullied or intimidated in violation of this policy, the principal shall schedule a meeting with the person, person's parent(s), the person's teacher(s), and other appropriate staff members as determined by the principal, to discuss steps or strategies to protect that person from additional harassment, intimidation or bullying and from retaliation.

Any person who is found to have made a deliberate or intentional false accusation, report or complaint is subject to discipline, up to and including suspension or expulsion. At the start of each school year, every teacher shall be required to review the district's harassment; intimidation and bullying policy with the students in his class and discuss that policy with them. This policy shall be included in the student manual or handbook and shall also be available to the public on the school district's web site in a manner to be determined by the superintendent or his designee. The school shall provide copies of the anti-bullying policy to parents in a manner and method to be determined by each principal, which may include distribution of the student handbook to parents.

The school district shall incorporate training and education on this policy in its professional development programs and the policy shall be provided to volunteers and other noncertified employees of the district who have significant contact with students.

Specific violations regarding Tobacco, Alcohol, Sexual Harassment, or Illegal Drugs:

TOBACCO

Students are prohibited from possession and/or use of tobacco or paraphernalia thereof while under the School District's jurisdiction. Electronic delivery devices are not allowed in school. I.E. electronic cigarettes

On the first offense of this policy, depending upon the severity and circumstances, the building principal will have the discretion of placing the student in Saturday School for 2-3 days, or suspending the student for 3-4 days. The student may be readmitted prior to completion of the Saturday School/Suspension if the parents and student meet with the principal and an agreement is reached.

Further similar offenses by the student during the school year will require the student and his parents to appear before the board to show just cause as to why he/she should not be expelled for the remainder of the school year. The principal may recommend a disciplinary action other than expulsion to the board. If the behavior persists, it will be treated as continued, willful disobedience.

- Legal authorities will be notified in all cases.
- On a first offense a student involved in activities must miss one school calendar week of NCSD activities.
- Activity participation includes attending any school event as a spectator and/or participant.
- Further violations for students in activities will result in the student's removal from activities for a period of three school calendar weeks.
- If the violation occurs at the end of a season/activity the penalty will be enforced during the next activity in which the student participates.
- The school district also will take action to require counseling for students who violate this policy.

Such counseling may be provided by school personnel or through other agencies at the student's expense.

ALCOHOL

Students are prohibited from possession and/or use of alcohol or paraphernalia thereof while in the School District's jurisdiction.

On a first offense of this policy, depending on the severity and circumstances, the building principal will have the discretion of placing the student in Saturday School for 3-5 days, or suspending the student for 4-10 days. The student may be readmitted prior to completion of the Saturday School/Suspension if the parents/guardians and student meet with the principal and agreement is reached.

Further similar offenses by the student during the school year will require the student and his parents/guardians to appear before the board to show just cause as to why he/she should not be expelled for the remainder of the school year. The principal may recommend a disciplinary action other than expulsion to the board. If the behavior persists, it will be treated as continued, willful disobedience.

- Legal authorities will be notified in all cases.
- On a first offense, a student involved in activities must miss two school calendar weeks of NCSD activities.
- Further violations for students in activities will result in the student's removal from activities for a period of four school calendar weeks.
- If the violation occurs at the end of a season/activity the penalty will be enforced during the next activity in which the student participates. Activity participation includes attending any school event as a spectator and/or participant.
- The school district also will take action to require counseling for students who violate this policy. Such counseling may be provided by school personnel or through other agencies at the student's expense.

ILLEGAL DRUGS

Students are prohibited from possession and/or use of illegal drugs or paraphernalia thereof while under the School District's jurisdiction.

On the first offense of this policy, the student will be suspended for 10 days. The student and his parents/guardians will appear before the Board to show just cause as to why the student should not be expelled for the remainder of the school year. The principal may recommend a disciplinary action other than expulsion to the Board. If the behavior persists, it will be treated as continued, willful disobedience.

Legal authorities will be notified in all cases.

Students in activities will immediately be suspended from NCSD activities for 88 school days. (WHSAA Semester definition). On a second offense the student will be barred from activities at NCSD.

Activity participation includes attending any school event as a spectator and/or participant.

The school district also will take action to require counseling for students who violate this policy. Such counseling may be provided by school personnel or through other agencies at the student's expense.

COMPUTER SECURITY

The school district maintains a computer network for staff and student use. Access to the network requires a password. Students will be issued a password, which they should regard as a privilege and protect the security it gives them with regards to their files. Do not divulge your password to anyone. Always backup your work; teachers will not accept computer problems as an excuse for missing work.

DANCES

All school dances will end at 12:00 midnight or sooner if necessary. If a student leaves the dance, he/she will not be readmitted. All school dances must have two school employees as chaperones. Students must register out of school dates in the office prior to the end of school on the day of the dance or the day before the dance in the event the dance is a weekend event. Out-of-School guests must be at least a freshman and not over 20 years old.

DRESS CODE

Students are required to dress in appropriate attire at school. All clothing is to be clean and in good repair. Mid-thigh length shorts are permitted during the first and final nine weeks of the school year. Mesh top shirts and tank tops must have appropriate clothing underneath. Short-shorts, half shorts, baby T's, crop-tops and skintight apparel are not permitted. Pants must be worn above the hips at the waistline. No hip huggers are allowed.

Clothing with language that promotes drug, tobacco or alcohol use, that is sexually suggestive, that has racial epithets or other inappropriate language is not permitted.

All students should have neat, clean hair, styled in such a manner so as not to create a safety hazard in the classroom or school. All students are expected to practice good habits of personal hygiene. Any student not having good personal hygiene habits will be advised (and are expected) to take care of it. If it is not taken care of by the student, it will be referred to the school counselor who will take reasonable action necessary to remedy the problem.

All coaches, directors and/or sponsors of all extracurricular programs will have the right to establish dress and appearance standards consistent with the needs of the extracurricular program. Keeping in mind that as representatives of Niobrara County School District #1, all personnel and students should act and dress according to the standards expected by the community and the school district.

In an attempt to teach proper etiquette and demonstrate respect for the flag, all students will be expected to remove headgear when entering the school building. This policy applies to all indoor school-sponsored extracurricular activities.

HALL PASSES

Students are only permitted in the halls during class periods when they are accompanied by a teacher or have in their possession a hall pass from a staff member.

INJURY/ILLNESS

If a student is seriously injured while at school, parents will be notified immediately. Please keep contact information sheet current with relevant phone numbers so that parents can be contacted.

If we are unable to contact the parent, we will contact the person(s) listed as emergency contacts. If those people cannot be reached and the student's injury or illness is considered to be serious enough to warrant it, the student may be taken for medical treatment by school personnel. An ambulance may be called if needed.

In case of any accident or injury please inform a staff member of the situation and the nature of the injury. Any injury needs to be reported to the office/school nurse so that appropriate attention can be administered.

ACADEMIC HOUR OF POWER

Academic Hour of Power will be provided Tuesday, Wednesday, and Thursday from 3:30 pm to 5:00 pm in the library. All late work must be completed, failure to do will result in discipline action.

LOCKERS

Student lockers are located in the hallways of the main classroom section of the school building and will be assigned at registration in the fall. Students will be responsible for the locker assigned to them at all times. Athletic and physical education lockers are located in the various locker rooms and will be assigned by gym teachers and coaches. Locks are available in the office for a fee of \$1.00, which will be refunded upon return of the lock. Only school furnished locks are permitted in the building. Under no circumstances should a student keep money or valuables in his/her locker. Money or valuables should be checked into the office for safekeeping. Lockers are the property of the school and may be inspected at any time.

MEDICINES

All prescription medications, including inhalers, must be brought to the office in the labeled prescription container. Written instructions for administration from a doctor and a note from the parent/guardian must accompany the medication. Student must go to the office between classes to take medication unless special arrangements are made with the administration for a student to leave class.

Students, who have medical conditions that warrant it, may carry their prescription medications (including inhalers) with them. Prior to doing this they must: 1) have signed consent (updated yearly) from parent/guardian. 2) have written physician consent and 3) have approval from the school nurse.

Small amounts of non-prescription medication (**such as Tylenol**) may be carried by the student for personal use with parent permission.

PARKING AREAS

Student parking is allowed in the student parking lot east of the building and on Fifth street. Students do not park in the fire lane or in the dirt area in the east parking lot. Students are to refrain from being in the parking lot area except when arriving at school and when leaving. Student drivers are required to observe speed limits and to park only between painted parking lines. The loop area in front of the main classroom is reserved for staff parking. Students are not allowed to park in the staff parking area during school hours. Students who park in the staff parking lot will serve lunch detention. No one should

park in fire lanes or in bus loading zones during loading or unloading times. Traffic is not allowed through the bus loop during loading or unloading times.

VISITORS

All visitors are expected to sign in on the sheet provided in the office. Visitors are not allowed in the classroom or student areas without the permission from the office. Students wishing to attend school while visiting may do so only with the permission of the principal and the classroom teachers

NCHS STAFF

Barbara Baker.....English, Social Studies Yearbook Sponsor Junior Class Sponsor	Ryan Nelson.....Special Education Head Football Coach Athletic Director
Cara Bandalos.....English Jr. Class Play Assistant Speech Coach	Dean Pischel.....Media Center Director
Adele Cass.....School Nurse	Peggy Whiteman.....Counselor
Roxanne Fish.....Art, Art Club Sponsor	Deb Scott.....Special Education Asst.
Mary Larson.....Secretary	Diane Mahnke.....Special Education Asst.
Robyn Heth.....Special Education Director	Andie Hubbard.....Assist. Boys Basketball
Ed Fullmer..... Head Boys Basketball	Linda Conway.....Custodian
Jason Hubbard.....Ag/FFA Advisor	Dan Hanson.....Assistant Football Coach
Janna Hubert.....Custodian	Chris Skeen.....History
Laura Waldock.....Library	Assistant Football Coach
Johnny Krein.....Head Custodian	Assistant Track Coach
Katherine Kruse.....Science Senior Class Sponsor	Close-up Sponsor
Toni Gaukel.....Math, Sophomore Sponsor Nat'l Honor Society Sponsor	Lisa Wiesbeck.....Science Freshman Class Sponsor
Jody Goodwin.....Concession Sponsor	Pat Wiesbeck.....District Tech Coordinator
Jim Lyons.....Head Boys Track Coach	Jake Queen.....Asst. Tech Coordinator
Larree Ann Kraft.....Special Education Assistant Rodeo Club Sponsor	Eva Titchener.....Family and Consumer Science Health FCCLA Sponsor
Deb Murray.....Tutor Head Girls Basketball Coach Assistant Golf Coach	Sophomore Class Sponsor
Rich Murray.....Assist Girls Basketball Coach Head Golf Coach	Sandra Johnson.....Head Volleyball Coach Head Girls Track Coach
Kelley Nelson.....Math, Junior Class Sponsor	Matt VandeBossche.....PE/Weights
Ron Nelson.....Industrial Technical, Drafting Head Wrestling Coach Senior Class Sponsor Assistant Track Coach	Bobby Wiegel.....Asst. Wrestling Coach
Ivy Palmer.....Music	Kitson Boldon.....Asst. Volleyball Coach
	Phil Garhart.....Principal

2018-2019 School Calendar

In-Service/Work Days	August 20, 21, 23
First Day of School	August 22
Labor Day – No School	September 3
Parent Teacher Conferences	September 27, 4 pm—7 pm
Parent Teacher Conferences	September 28, 8 am—12 pm
End of 1 st Quarter	October 18
In Service/ Work Day	October 19
Thanksgiving Break-No School	November 21 - 23
End 1 st Semester NCHS	December 21, release at 1:30 pm
Christmas Vacation	December 24 - January 4
First Day Back with Students	January 7
High Activity-No School	February 22
Spring Break	Feb. 28 – Mar. 4
End of 3 rd Quarter	March 14
Parent Teacher Conferences	March 22
Easter Break	April 19 - 22
NCHS Graduation	May 19
Student's Last Day	May 24
Memorial Day	May 27
Teacher Check Out-Work Day	May 28-31